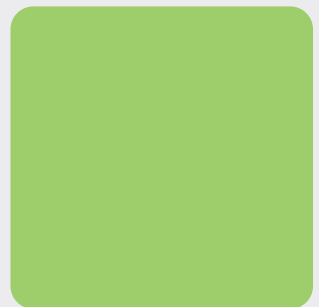


Part-time Prospectus 2011-2012



Welcome to Harrogate College

We are delighted that you are considering joining Harrogate College. Whatever your age, lifestyle, commitments or ambition's, Harrogate College can help you gain the qualifications you need to set you on the path to career success.



You can be sure that from the time you arrive you will find experienced tutors providing the highest standard of learning and excellent opportunities for you to progress to your dream job or secure your place at university.

Why not speak to our guidance staff or careers adviser who can help assist you in finding the right course. Further and higher education courses at Harrogate College can open up many doors for you to further your career progression.

Our courses are as diverse as our learners with Harrogate College celebrating an ethos of excellence, respect, innovation and celebration.

Harrogate College, part of the Hull College Group invests in you with improved facilities including our International Business School which offers a range of professional development programmes in a world class learning environment and a continuing programme of enhanced learner support.

I look forward to welcoming you.

Anne-Marie Bostock
Principal Harrogate College

Abbreviations

- TBC:** To be confirmed
- ENQ:** Enquire, please call 01423 878211 for further information
- VAR:** Various study dates and times available, call for further information
- FLEX:** Flexible study dates and times available
- :** Courses delivered at Hornbeam Park and Rossett High School
- (A):** For Apprenticeship information, see page 9

Mission Statement:

To inspire and enable outstanding, life-changing education and training.



The College and my course are **wonderful**



Source: Student Perception of College Survey 2010/11.

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Want to learn and get paid?

With an Apprenticeship, you can earn while you're learning and gain recognised qualifications as you work.



Apprentices earn a minimum of £2.50 per hour however many earn significantly more, this depends on your employer.

- Catering and Hospitality
- Engineering ■ Construction
- Hairdressing ■ Motor Vehicle
- Child Care ■ Accounting
- Health and Social Care
- Business Administration
- Customer Service and I.T

- Gain Qualifications
- Learn Job-Specific Skills
- Increase Prospects

For more information please call:

01423 878357

Email commercialdivision@harrogate.ac.uk

www.harrogate.ac.uk

We make equal opportunities a priority

Harrogate College is committed to a policy of equal opportunities for all. This means it is our responsibility to make sure that everyone is aware of the education and training opportunities available to them.

Harrogate College seeks to ensure that learning and facilities are available to all and that every learner receives support and help appropriate to their needs and their career plans.

We strive to achieve excellence with our diverse learner community and our own staff, recognising that people have different needs, cultures, experience and expectations. Learner Support Services are available to all learners appropriate to their individual needs. This includes wide ranging support for those with additional learning needs. Specific support is available for a range of needs. The College has excellent facilities for all learners and we aim to fulfil all individual support requirements.

Support for Learners with Disabilities or Learning Difficulties

Harrogate College is committed to ensuring that all individuals benefit from the same educational opportunities. Every reasonable effort will be made by us to provide each student with access to all educational facilities and support.

We would like everyone to succeed and if you let us know your specific requirements we can work together to help you reach your goals. Students who require additional support can be assessed and appropriate support discussed and a personal development plan agreed with each learner. We can provide in-class support for learners or we can offer assistance outside the classroom, examples include:

- Assessment and specialist support from highly qualified tutors for learners with dyslexia
- Educational interpreters for hearing impaired/deaf learners
- Special arrangements, including extra time in examinations
- In-class or mentoring support for learners with mental health or emotional difficulties, physical or mobility disabilities, English for Speakers of Other Languages (ESOL) or difficulties with learning.



Additional support to improve accessibility includes:

- Accessible parking
- Ramp access
- Lift access to most areas within the College
- Toilets with access for mobility impaired learners, staff and visitors.

Support is also available for any learner who requires assistance with English, Maths or Language Skills.

For more information or queries about disability support please contact the Additional Learning Support Manager on:

Tel: **(01423) 878347**

E-mail: **additional-learning-support@harrogate.ac.uk**

Enrolment begins:

Monday 4th July 2011

Mondays - Thursdays 9am - 5pm

Fridays 9am - 4.30pm

Including Saturday 3rd September 2011, 10am - 2pm

Advice days

If you need help and advice on specific courses we have arranged advice days which will be held on Monday 4th and Tuesday 5th July 2011 at Harrogate College.

On these days teaching staff are available to give personal advice and guidance on the best choice for you.

If you are unable to attend the advice days you can still receive information and advice from our friendly Course Information Team.

How to use this prospectus

This prospectus gives an overview of the range of courses available at Harrogate College including days, times and prices – if you would like further information on courses please contact our Course Information Team on 01423 878211.

You can enrol on the majority of courses listed in this prospectus during our enrolment period.

Enrolling

You can enrol by a number of methods:

- Telephone us on 01423 878211 to request an enrolment form
- E-mail us on oncourse@harrogate.ac.uk and request an enrolment form together with the details of the course you wish to enrol on
- Visit the College on the days / times stated.

What should I bring with me when I enrol?

When you come to enrol there are a number of things that you need to bring with you:

- A form of ID from the following list:
 - Passport
 - Driving Licence
 - ID card or other form of national identification
 - National Insurance card
 - Benefits documentation such as certificate of entitlement to funding
 - Examination certificates
 - Bank credit or debit card
- Evidence of Job Seekers Allowance (JSA) or Employment and Support Allowance (ESA) if you are eligible for a tuition fee waiver (see fee remission section for details)
- A letter from your employer confirming payment if they are paying your fees

Please note if you are enrolling on a Higher Education course you will need photographic ID to enrol, for example, a Passport or Driving License and your completed enrolment form.

Do I need to attend an interview or discussion prior to enrolling on a course?

You must undertake a discussion or interview before enrolling for courses marked with a **D** or **I** in the Discussion or Interview column.

Returning to us in September?

If you are a learner who has studied with us this year and are continuing your studies you will have received details of when you are to enrol with us for the coming year.

Where are the Courses Delivered?

Unless specified, our courses are delivered at Hornbeam Park – Harrogate although we do deliver some courses from Rossett High School, these can be identified by ■ next to the course number.

How much will I have to pay?

Course fees may comprise of tuition, resource and examination fees. Please see the prospectus for details of individual course fees.

Learners aged 16–18

Learners aged 16-18 years old are not required to pay tuition or examination fees. All learners are required to pay any resource fees. If your course includes a resource fee you will be required to make arrangements to pay this fee at enrolment.

Learners aged 19+

You are required to pay your fees or provide evidence that a third party will be paying for your fees, such as an employer, at the time of enrolment.

Fee Remission

If you are over 19 years of age on the 31st August 2011 you may be eligible for support with the cost of your tuition fees (exam and resource fees are still payable).

This will depend on the qualifications you currently hold and the level of study you are enrolling on – Please speak to a member of staff who will be happy to help you.

You may also be eligible for support with the cost of tuition fees if you are on the following income based benefits (Skills Funding Agency funded courses only).

- JSA (Job Seekers Allowance) - including unwaged partners
- ESA (Employment & Support Allowance) – Work related activity group only.

You will need proof that you receive one of these benefits when you enrol.

Please note this does not cover resource or examination fees. Fee remission is not available for full cost courses, Higher Education courses or overseas learners.

Method of payment

Payment can be made either by cash, cheque or debit/credit card. Cheques should be made payable to Hull College.

If your total fees are less than £100, the full amount is payable when you enrol.

Flexible payment options are available; please speak to a member of staff who will be happy to help you.

Where courses run over more than one academic year, fees are per annum.

Payment by instalments will incur an additional £15 charge.

Overseas & Non-European students

Overseas & Non-European students pay different rates - please call for further details.

Art, Design and Media

Course Number	Courses	Duration (weeks)	Start date(s)	Days	Times	Tuition Fee (£)	Resource Fee (£)	Exam Fee (£) Interview (I) or Discussion (D)
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Ceramics

900389	Ceramics	30	04/10/2011	Tues	9.30am-4pm	NIL	600	NIL
900389	Ceramics	30	07/10/2011	Fri	9.30am-4pm	NIL	600	NIL

Jewellery

900384	Jewellery	10	04/10/2011	Tues	9.30am-3pm	NIL	250	NIL
900384	Jewellery	10	17/01/2012	Tues	9.30am-3pm	NIL	250	NIL

Textiles

900272	Dress Making	10	20/09/2011	Tues	6-9pm	NIL	150	NIL
900277	Soft Furnishings	10	22/09/2011	Thurs	6-9pm	NIL	150	NIL

Drawing and Painting

900045	Drawing Techniques	4	23/11/2011	Wed	6-9pm	NIL	39	NIL
900049	Painting (Watercolours)	4	11/01/2012	Wed	6-9pm	NIL	39	NIL
900052	Painting (Acrylic)	4	07/03/2012	Wed	6-9pm	NIL	39	NIL
900503	Painting (Oil)	4	18/04/2012	Wed	6-9pm	NIL	39	NIL
900974	Print Making	4	11/01/2012	Wed	6-9pm	NIL	39	NIL

Raku

900970	Raku	1	18/06/2012	Mon-Fri	10am-3.30pm	NIL	225	NIL
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Photography & Media

900279	Photography Beginners	10	04/10/2011	Tues	6-9pm	NIL	150	NIL
900279	Photography Beginners	10	17/01/2012	Tues	6-9pm	NIL	150	NIL
900317	Photography Intermediate	10	19/01/2012	Thurs	6-9pm	NIL	150	NIL
900323	Advanced Photography	20	26/09/2011	Mon	6-9pm	NIL	350	NIL
900977	Black & White Photography	4	23/11/2011	Wed	6-9pm	NIL	39	NIL
900354	Black & White Photography	10	10/01/2012	Tues	6-9pm	NIL	150	NIL
900364	Applemacs & Photo Shop	10	04/10/2011	Tues	6-9pm	NIL	150	NIL
900504	Applemac	4	07/03/2012	Wed	6-9pm	NIL	39	NIL
900507	Animation	4	18/04/2012	Wed	6-9pm	NIL	39	NIL
900378	Web Design	10	05/10/2011	Wed	6-9pm	NIL	150	NIL
900378	Web Design	10	18/01/2012	Wed	6-9pm	NIL	150	NIL

Interested in Higher Education?

Find out about our range of courses

- Foundation Degree Acting
- Foundation Degree Fashion Design and Production
- Foundation Degree Fashion Marketing and Retail
- Foundation Degree Interior Architectural Design
- Foundation Degree Lens Based Photo Media
- Foundation Degree Visual Arts
- BA (Hons) Top-Up Applied Creative Design
- BA (Hons) Top-Up Lens Based Photo Media
- MA Image and Time Based Media



Business and Professional Studies

Course Number	Courses	Duration (weeks)	Start date(s)	Days	Times	Tuition Fee (£)	Resource Fee (£)	Exam Fee (£)	Interview (I) or Discussion (D)
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Management and Human Resources

900958	CMI Award in First Line Management - Resource Planning & Control for Business Start-up	4	02/11/2011	Wed	2-5pm	NIL	120	NIL	-
900955	CMI NVQ Level 3 Certificate in Management	26	12/09/2011	VAR	VAR	500	NIL	NIL	I
900713	CMI NVQ Level 5 Diploma in Management - Year 1 of 2	35	12/09/2011	VAR	VAR	NIL	1,700	NIL	I
900705	CMI Level 3 Award in Coaching and Mentoring	10	14/09/2011	Wed	1-3pm	85	NIL	NIL	I
900917	CMI Level 5 Certificate in Leadership and Management	25	17/10/2011	Mon	6-8pm	180	NIL	20	I
900661	CIPD Level 3 Certificate in Human Resource Practice	35	13/09/2011	Tues	3-6pm	370	NIL	NIL	I

Accounting

900802	AAT Level 1 Award in Accounting	10	12/10/2011	Wed	9.30am-12.30pm	120	NIL	30	I
900462	AAT Level 2 Certificate	35	12/09/2011	Mon & Wed	Mon 6-8pm Wed 6-8.30pm	550	NIL	160	I
900463	AAT Level 2 Certificate	35	12/09/2011	Mon	10am-2.30pm	550	NIL	160	I
900464	AAT Level 3 Diploma	35	13/09/2011	Tues	9am-4pm	750	NIL	245	I
900465	AAT Level 3 Diploma	35	13/09/2011	Tues & Thurs	Tues 5.30-9pm Thurs 6-9pm	750	NIL	245	I
900788	AAT Level 4 Diploma	35	15/09/2011	Thurs	9am-4.30pm	950	NIL	210	I
900885	AAT Level 4 Diploma	35	13/09/2011	Tues & Thurs	5.30-9pm	950	NIL	210	I
900811	AAT - Sage	14	19/09/2011	Mon	10.30am-12.30pm	NIL	220	25	-
900818	AAT - Completing Your VAT Return	7	04/11/2011	Fri	9.30am-12pm	NIL	140	25	-

Business & Administration

900886	NVQ 3 Customer Service	35	VAR	VAR	VAR	NIL	300	75	I
MA900981	Apprentice in Business and Administration Level 2 (A)	35	FLEX	FLEX	VAR	750	NIL	NIL	I
MA900819	Apprentice in Business and Administration Level 3 (A)	35	FLEX	FLEX	VAR	750	NIL	NIL	I
MA900928	Apprenticeship in Customer Services Level 2 (A)	35	FLEX	FLEX	VAR	750	NIL	NIL	I
MA900932	Apprenticeship in IT Level 2 (A)	35	FLEX	FLEX	VAR	750	NIL	NIL	I

Higher Education

900776	Foundation Degree Business and Management Year 1 of 2 - (Full-time)	28	19/09/2011	Mon & Tues	Mon 1-7.30pm & Tues 12-2pm	2,600	NIL	NIL	I
900699	BA (Hons) Professional, Development and Education Year 1 of 3	30	21/09/2011	Wed	5-9pm	675	NIL	NIL	I
900933	Foundation Degree Learning Support Year 1 of 3	30	20/09/2011	Tues	5-9pm	675	NIL	NIL	I
900041	Foundation Degree Business and Management Year 1 of 2	28	19/09/2011	Mon	TBC	1,025	NIL	NIL	I
900956	BA (Hons) Business and Management (Top-up)	30	21/09/2011	Wed	1-9pm	1,350	NIL	NIL	I

(A) See apprenticeship fee changes information on page 9

Course Number	Courses	Duration (weeks)	Start date(s)	Days	Times	Tuition Fee (£)	Resource Fee (£)	Exam Fee (£)	Interview (I) or Discussion (D)
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Teacher Education

900502	11-1 Preparing to Teach in the Lifelong Learning Sector	10	19/09/2011	Mon	10am-1pm	NIL	180	65	I
900502	11-2 Preparing to Teach in the Lifelong Learning Sector	10	20/09/2011	Tues	6-9pm	NIL	180	65	I
900502	11-3 Preparing to Teach in the Lifelong Learning Sector	10	12/10/2011	Wed	9.30am-12.30pm	NIL	180	65	I
900502	11-4 Preparing to Teach in the Lifelong Learning Sector	10	30/01/2012	Mon	10am-1pm	NIL	180	65	I
900502	11-5 Preparing to Teach in the Lifelong Learning Sector	10	31/01/2012	Tues	6-9pm	NIL	180	65	I
900502	11-6 Preparing to Teach in the Lifelong Learning Sector	10	29/02/2012	Wed	9.30am-12.30pm	NIL	180	65	I
900502	11-7 Preparing to Teach in the Lifelong Learning Sector	10	17/04/2012	Tues	6-9pm	NIL	180	65	I
900826	Certificate in Teaching in the Life Long Learning Sector	24	15/12/2011	Thurs	5.30-9.30pm	305	NIL	95	I
900927	Award in Support Work in Schools	20	19/09/2011	Mon	6-9pm	NIL	350	50	I
900505	Cert.Ed / PGCE Year 1	32	30/09/2011	Fri	9am-12.30pm	865	NIL	NIL	I
900506	Cert.Ed / PGCE Year 1	32	29/09/2011	Thurs	5.30-9pm	865	NIL	NIL	I
900963	Award in Understanding the Principles and Practices of Assessment	35	12/09/2011	VAR	VAR	NIL	175	NIL	I
900964	Award in Assessing Competence in the Work Environment	35	12/09/2011	VAR	VAR	NIL	400	NIL	I
900965	Award in Assessing Vocationally Related Achievement	35	12/09/2011	VAR	VAR	NIL	400	35	I
900966	Certificate in Assessing Vocational Achievement	35	12/09/2011	VAR	VAR	NIL	500	35	I
900935	Award in Understanding the Internal Quality Assurance of Assessment Processes & Practice	35	12/09/2011	VAR	VAR	NIL	350	30	
900936	Award in the Internal Quality Assurance of Assessment Processes & Practice	35	12/09/2011	VAR	VAR	NIL	500	30	I
900957	Certificate in Leading the Internal Quality Assurance of Assessment Processes & Practice	35	12/09/2011	VAR	VAR	NIL	600	30	I

Computing

900960	Discover Web Design for Business and Start-up	4	26/09/2011	Mon	5.30-7.30pm	NIL	30	NIL	-
900961	Discover Internet Shopping Set Up for Businesses and Start-up	4	01/11/2011	Tues	5.30-7.30pm	NIL	30	NIL	-
900962	Discover Spreadsheets for Business and Start-up	4	11/01/2012	Wed	5.30-7.30pm	NIL	30	NIL	-

Skills for the Workplace

900959	Providing Excellent Customer Services	1	30/09/2011	Fri	12.30-4.30pm	NIL	15	NIL	-
900978	Get that Job - CV Writing	1	07/10/2011	Fri	9am-5pm	NIL	30	NIL	-
900979	Get That Job - Interview Techniques	1	21/10/2011	Fri	9am-5pm	NIL	30	NIL	-

Course Number	Courses	Duration (weeks)	Start date(s)	Days	Times	Tuition Fee (£)	Resource Fee (£)	Exam Fee (£)	Interview (I) or Discussion (D)
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IT Programmes

Call **(01423) 878268** or email **commercialdivision@harrogate.ac.uk** for details

900421	Microsoft Word Improver	1	09/08/2011	Tues	9.30am-5pm	NIL	100	NIL	
900421	Microsoft Word Improver	1	07/11/2011	Mon	9.30am-5pm	NIL	100	NIL	
900421	Microsoft Word Improver	1	10/02/2012	Fri	9.30am-5pm	NIL	100	NIL	
900421	Microsoft Word Improver	1	18/05/2012	Fri	9.30am-5pm	NIL	100	NIL	
900419	Microsoft Word Advanced	1	15/09/2011	Thurs	9.30am-5pm	NIL	100	NIL	
900419	Microsoft Word Advanced	1	23/11/2011	Wed	9.30am-5pm	NIL	100	NIL	
900419	Microsoft Word Advanced	1	26/03/2012	Mon	9.30am-5pm	NIL	100	NIL	
900419	Microsoft Word Advanced	1	14/06/2012	Thurs	9.30am-5pm	NIL	100	NIL	
900415	Microsoft Excel Improver	1	25/08/2011	Thurs	9.30am-5pm	NIL	100	NIL	
900415	Microsoft Excel Improver	1	05/10/2011	Wed	9.30am-5pm	NIL	100	NIL	
900415	Microsoft Excel Improver	1	15/11/2011	Tues	9.30am-5pm	NIL	100	NIL	
900415	Microsoft Excel Improver	1	25/01/2012	Wed	9.30am-5pm	NIL	100	NIL	
900415	Microsoft Excel Improver	1	07/03/2012	Wed	9.30am-5pm	NIL	100	NIL	
900415	Microsoft Excel Improver	1	06/04/2012	Fri	9.30am-5pm	NIL	100	NIL	
900415	Microsoft Excel Improver	1	25/05/2012	Fri	9.30am-5pm	NIL	100	NIL	
900415	Microsoft Excel Improver	1	13/07/2012	Fri	9.30am-5pm	NIL	100	NIL	
900413	Microsoft Excel Advanced	1	06/09/2011	Tues	9.30am-5pm	NIL	100	NIL	
900413	Microsoft Excel Advanced	1	11/11/2011	Fri	9.30am-5pm	NIL	100	NIL	
900413	Microsoft Excel Advanced	1	16/02/2012	Thurs	9.30am-5pm	NIL	100	NIL	
900413	Microsoft Excel Advanced	1	11/04/2012	Wed	9.30am-5pm	NIL	100	NIL	
900413	Microsoft Excel Advanced	1	13/07/2012	Fri	9.30am-5pm	NIL	100	NIL	
900418	Microsoft PowerPoint Improver	1	14/10/2011	Fri	9.30am-5pm	NIL	100	NIL	
900418	Microsoft PowerPoint Improver	1	02/02/2012	Thurs	9.30am-5pm	NIL	100	NIL	
900418	Microsoft PowerPoint Improver	1	08/06/2012	Fri	9.30am-5pm	NIL	100	NIL	
900417	Microsoft PowerPoint Advanced	1	16/08/2011	Tues	9.30am-5pm	NIL	100	NIL	
900417	Microsoft PowerPoint Advanced	1	21/11/2011	Mon	9.30am-5pm	NIL	100	NIL	
900417	Microsoft PowerPoint Advanced	1	16/03/2012	Fri	9.30am-5pm	NIL	100	NIL	
900169	CLAiT Unit Certificate Assessment	1	23/09/2011	Fri	9.30am-5pm	NIL	75	NIL	
900169	CLAiT Unit Certificate Assessment	1	30/11/2011	Wed	9.30am-5pm	NIL	75	NIL	
900169	CLAiT Unit Certificate Assessment	1	30/03/2012	Fri	9.30am-5pm	NIL	75	NIL	
900169	CLAiT Unit Certificate Assessment	1	13/06/2012	Wed	9.30am-5pm	NIL	75	NIL	
900060	Whats new in Office 2007/2010	1	20/09/2011	Tues	9.30am-1pm	NIL	40	NIL	
900060	Whats new in Office 2007/2010	1	20/09/2011	Tues	2-5.30pm	NIL	40	NIL	
900060	Whats new in Office 2007/2010	1	02/03/2012	Fri	9.30am-1pm	NIL	40	NIL	
900060	Whats new in Office 2007/2010	1	02/03/2012	Fri	2-5.30pm	NIL	40	NIL	

Catering

Course Number	Courses	Duration (weeks)	Start date(s)	Days	Times	Tuition Fee (£)	Resource Fee (£)	Exam Fee (£)	Interview (I) or Discussion (D)
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Hospitality & Catering

MA900689	Apprenticeship - Level 3 Diploma in Hospitality Supervision & Leadership (NVQ) Year 1 of 2 (A)	FLEX	FLEX	FLEX	FLEX	750	NIL	NIL	I
MA900642	Apprenticeship - Level 2 Hospitality Services Year 1 of 2 (A)	FLEX	FLEX	FLEX	FLEX	750	NIL	NIL	I
MA900647	Apprenticeship - Level 2 Professional Cookery Year 1 of 2 (A)	FLEX	FLEX	FLEX	FLEX	750	NIL	NIL	I
MA901161	Apprenticeship - Level 2 Professional Cookery Year 1 of 2 (A)	35	13/09/2011	Tues	9am-5pm	750	NIL	NIL	I
MA900648	Apprenticeship - Level 3 Professional Cookery Year 1 of 2 (A)	FLEX	FLEX	FLEX	FLEX	750	NIL	NIL	I
MA901162	Apprenticeship - Level 3 Professional Cookery Year 1 of 2 (A)	35	13/09/2011	Tues	9am-5pm	750	NIL	NIL	I
MA900649	Apprenticeship - Level 2 Housekeeping Year 1 of 2 (A)	FLEX	FLEX	FLEX	FLEX	750	NIL	NIL	I
MA900676	Apprenticeship - Level 2 Food & Beverage Year 1 of 2 (A)	FLEX	FLEX	FLEX	FLEX	750	NIL	NIL	I
MA901163	Apprenticeship - Level 2 Food & Beverage Year 1 of 2 (A)	35	13/09/2011	TBC	9am-5pm	750	NIL	NIL	I

(A) Important fee changes for New Apprenticeships aged 19 and Over from 1st August 2011

Government funding requirements have indicated that all colleges need to charge for some delivery costs in order to gain funding support. The cost to the college for training a 19+ Apprentice is approximately £2000/year.

For those students who have already started their Apprenticeship the college will continue to subsidise their learning in full for the remaining duration of their programme.

No Fees will be charged for Apprentices who are 16-18 at the beginning of their programme.

A fee of £750 will be charged for Apprentices who are 19 or over at the start of their programme and commencing their Apprenticeship programme after 1st August 2011.

For Apprentices continuing into subsequent years a further fee will be payable of £750 per year or part thereof.

If you require any further information on your Apprenticeship programmes please call 01423 878357.

Metro Training Restaurant

Experience a wide selection of freshly prepared dishes at competitive prices.

Enjoy Modern British and International cuisine at its best, à la carte, Bistro or Light Bite, you choose.

Why not take part in one of our speciality themed evenings.

To book a table or find out more contact:

Tel: 01423 878300 / 878360
E-mail metro@harrogate.ac.uk
web www.harrogate.ac.uk



Foundation Learning

Course Number	Courses	Duration (weeks)	Start date(s)	Days	Times	Tuition Fee (£)	Resource Fee (£)	Exam Fee (£)	Interview (I) or Discussion (D)
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Specialist Learner Needs

901131	Workskills Pathways Levels 1, 2, 3 (16-18)	35	12/09/2011	FLEX	TBC	NIL	NIL	NIL	I
901124	Ready for Work! (Half day)	35	13/09/2011	Tues	TBC	235	NIL	30	I
901132	Out and About! (1 day - Weds)	35	15/09/2011	Thurs	TBC	450	NIL	30	I
901133	Catering Skills for Work (1 day)	35	12/09/2011	Mon	TBC	450	100	30	I
901134	Catering Skills for Work (Half day)	35	12/09/2011	Mon	TBC	235	50	30	I
901135	Expressive and Creative Arts (1 day)	35	12/09/2011	Mon	TBC	450	100	30	I
901136	Expressive and Creative Arts (Half day)	35	16/09/2011	Fri	TBC	235	50	30	I
901137	PSHE (Personal, Social & Health Education) (1 day)	35	13/09/2011	Tues	TBC	450	NIL	30	I
901138	PSHE (Personal, Social & Health Education) (Half day)	35	13/09/2011	Tues	TBC	235	NIL	30	I
901144	Everyday Life Skills! (1 day)	35	12/09/2011	Mon	TBC	450	100	30	I
901139	Everyday Life Skills! (half day)	35	15/09/2011	Thurs	TBC	235	50	30	I
900838	ICT for Entry	20	14/09/2011	Wed	1-3pm	NIL	265	30	I
900877	Short course in Work Skills for ESOL/Back to work/Entry - Flexi start	6	12/09/2011	VAR	ENQ	NIL	40	30	D
900878	Equality and Diversity Certificate (Distance Learning) - Level 2 - Flexi start	10	12/09/2011	FLEX	FLEX	NIL	190	30	I
900033	Summer School - The Bridge Café, Knaresborough	3	23/07/2012	Mon-Thurs	10am-1pm	NIL	48	NIL	D
900035	Summer School - The Corner Shop, Knaresborough	3	23/07/2012	Mon-Thurs	10am-1pm	NIL	48	NIL	D
901142	Summer Creative Fun! - inclusive for all abilities	3	23/07/2012	Mon-Tues	10am-1pm	NIL	60	NIL	D
901143	Summer Cookery Class - inclusive for all abilities	3	23/07/2012	Mon-Tues	10am-1pm	NIL	60	NIL	D

Outdoor Learning Area



Harrogate College has created a truly inspiring area to take learning out of the classroom. The area is designed to provide three key elements:

- A community resource and training facility
- A training area for students on Childcare and Playwork courses acknowledging the importance of outdoor play and learning for young children
- An outdoor learning environment for students across Harrogate College to become involved in outdoor projects to enhance the learning experience

Find out more:

Tel: **01423 879466**

email: **Receptionharrogate@harrogate.ac.uk**

Web: **www.harrogate.ac.uk**

Ambitions Hair & Beauty Salon

- Manicures • Pedicures • Hair cut
- Eyelash Perming/Tinting • Facial Massage
- Full Body Massage • Colouring • Highlights

The salons are open to students, staff and members of the public



Book your appointment now to avoid disappointment

Hair Tel: **01423 878301** | Beauty Tel: **01423 878302**

Email: **ambitions@harrogate.ac.uk**

Hair & Beauty

Course Number	Courses	Duration (weeks)	Start date(s)	Days	Times	Tuition Fee (£)	Resource Fee (£)	Exam Fee (£)	Interview (I) or Discussion (D)
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Beauty Therapy, Hairdressing and Holistic Therapy Call (01423) 878211 or email oncourse@harrogate.ac.uk for details

900010	A**Beauty Therapy Intense Year 1 of 2	35	13/09/2011	Tues/Wed	6-9pm	(NB)750	80	115	I
900012	B**ITEC Anatomy, Physiology & Pathology	35	12/09/2011	Mon	6-7.30pm	180	NIL	70	-
900012	B**ITEC Anatomy, Physiology & Pathology	35	12/09/2011	Mon	7.30-9pm	180	NIL	70	-
900013	C**ITEC Holistic Massage	35	12/09/2011	Mon	6-7.30pm	180	25	85	-
900013	C**ITEC Holistic Massage	35	12/09/2011	Mon	7.30-9pm	180	25	85	-
900015	D**ITEC Reflexology	35	12/09/2011	Mon	6-9pm	370	25	85	-
900019	E**ITEC Sports Massage	35	13/09/2011	Tues	6-9pm	370	25	95	-
MA900007	Apprenticeship - NVQ 2 Hairdressing (Day Release) Year 1 of 2 (A)	35	13/09/2011	Tues	1-8pm	750	NIL	NIL	I
MA900739	Apprenticeship - NVQ Diploma in Hairdressing (QCF) Level 3 Year 1 of 2 (A)	FLEX	FLEX	FLEX	FLEX	750	NIL	NIL	I
MA901156	Apprenticeship - Beauty Therapy (A)	35	12/09/2011	TBC	9am-5pm	750	NIL	NIL	I

NB: Fee quoted per annum.

****Students will be required to purchase:**

A: Beauty Therapy · Kit £225 · Uniform £28

B: Anatomy & Physiology · Text Book £15

C: Holistic Massage · Uniform £44 · Book £19

D: Reflexology · Uniform £44 · Book £30

E: Sports Massage · Uniform £44 · Book £25

(A) See apprenticeship fee changes information on page 9

Health & Safety

Course Number	Courses	Duration (weeks)	Start date(s)	Days	Times	Tuition Fee (£)	Resource Fee (£)	Exam Fee (£)	Interview (I) or Discussion (D)
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Health & Safety

Call (01423) 878268 or email commercialdivision@harrogate.ac.uk for details

900402	Emergency First Aid at Work (HSE)	1	09/09/2011	Fri	9.30am-4.30pm	NIL	75	NIL	
900402	Emergency First Aid at Work (HSE)	1	17/11/2011	Thurs	9.30am-4.30pm	NIL	75	NIL	
900402	Emergency First Aid at Work (HSE)	1	17/01/2012	Tues	9.30am-4.30pm	NIL	75	NIL	
900402	Emergency First Aid at Work (HSE)	1	02/03/2012	Fri	9.30am-4.30pm	NIL	75	NIL	
900402	Emergency First Aid at Work (HSE)	1	18/04/2012	Wed	9.30am-4.30pm	NIL	75	NIL	
900402	Emergency First Aid at Work (HSE)	1	11/06/2012	Mon	9.30am-4.30pm	NIL	75	NIL	
900402	Emergency First Aid at Work (HSE)	1	23/07/2012	Mon	9.30am-4.30pm	NIL	75	NIL	
900403	First Aid at Work Certificate (HSE)	1	16/08/2011	Tues-Thurs	9.30am-4.30pm	NIL	190	NIL	
900403	First Aid at Work Certificate (HSE)	2	03/11/2011	Thurs, Fri & Mon	9.30am-4.30pm	NIL	190	NIL	
900403	First Aid at Work Certificate (HSE)	1	28/02/2012	Tues-Thurs	9.30am-4.30pm	NIL	190	NIL	
900403	First Aid at Work Certificate (HSE)	2	31/05/2012	Thurs, Fri & Mon	9.30am-4.30pm	NIL	190	NIL	
900404	First Aid Requalification (HSE)	1	11/08/2011	Thurs & Fri	9.30am-4.30pm	NIL	190	NIL	
900404	First Aid Requalification (HSE)	1	10/11/2011	Thurs & Fri	9.30am-4.30pm	NIL	190	NIL	
900404	First Aid Requalification (HSE)	2	17/02/2012	Fri & Mon	9.30am-4.30pm	NIL	190	NIL	

Course Number	Courses	Duration (weeks)	Start date(s)	Days	Times	Tuition Fee (£)	Resource Fee (£)	Exam Fee (£) Interview (I) or Discussion (D)
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Health & Safety

Call (01423) 878268 or email commercialdivision@harrogate.ac.uk for details

900404	First Aid Requalification (HSE)	2	18/05/2012	Fri & Mon	9.30am-4.30pm	NIL	190	NIL
901149	First Aid - Annual Update (HSE)	1	22/06/2012	Fri	9.30am-12.30pm	NIL	30	NIL
900061	CIEH Level 2 Award in Food Safety in Catering (Refresher)	1	14/11/2011	Mon	9.30am-3.30pm	NIL	40	NIL
900061	CIEH Level 2 Award in Food Safety in Catering (Refresher)	1	09/02/2012	Thurs	9.30am-3.30pm	NIL	40	NIL
900061	CIEH Level 2 Award in Food Safety in Catering (Refresher)	1	16/04/2012	Mon	9.30am-3.30pm	NIL	40	NIL
900061	CIEH Level 2 Award in Food Safety in Catering (Refresher)	1	11/07/2012	Wed	9.30am-3.30pm	NIL	40	NIL
900163	CIEH Level 2 Award in Food Safety in Catering	1	26/08/2011	Fri	9.30am-5.30pm	NIL	60	NIL
900163	CIEH Level 2 Award in Food Safety in Catering	1	19/09/2011	Mon	9.30am-5.30pm	NIL	60	NIL
900163	CIEH Level 2 Award in Food Safety in Catering	1	20/10/2011	Thurs	9.30am-5.30pm	NIL	60	NIL
900163	CIEH Level 2 Award in Food Safety in Catering	1	18/11/2011	Fri	9.30am-5.30pm	NIL	60	NIL
900163	CIEH Level 2 Award in Food Safety in Catering	1	07/12/2011	Wed	9.30am-5.30pm	NIL	60	NIL
900163	CIEH Level 2 Award in Food Safety in Catering	1	18/01/2012	Wed	9.30am-5.30pm	NIL	60	NIL
900163	CIEH Level 2 Award in Food Safety in Catering	1	16/02/2012	Thurs	9.30am-5.30pm	NIL	60	NIL
900163	CIEH Level 2 Award in Food Safety in Catering	1	16/03/2012	Fri	9.30am-5.30pm	NIL	60	NIL
900163	CIEH Level 2 Award in Food Safety in Catering	1	11/04/2012	Wed	9.30am-5.30pm	NIL	60	NIL
900163	CIEH Level 2 Award in Food Safety in Catering	1	11/05/2012	Fri	9.30am-5.30pm	NIL	60	NIL
900163	CIEH Level 2 Award in Food Safety in Catering	1	13/06/2012	Wed	9.30am-5.30pm	NIL	60	NIL
900163	CIEH Level 2 Award in Food Safety in Catering	1	19/07/2012	Thurs	9.30am-5.30pm	NIL	60	NIL
900062	CIEH Level 2 Award in Health and Safety in the Workplace (Refresher)	1	13/10/2011	Thurs	9.30am-3.30pm	NIL	40	NIL
900062	CIEH Level 2 Award in Health and Safety in the Workplace (Refresher)	1	04/04/2012	Wed	9.30am-3.30pm	NIL	40	NIL
900408	CIEH Level 2 Award in Health and Safety	1	15/09/2011	Thurs	9.30am-5.30pm	NIL	60	NIL
900408	CIEH Level 2 Award in Health and Safety in the Workplace	1	09/12/2011	Fri	9.30am-5.30pm	NIL	60	NIL
900408	CIEH Level 2 Award in Health and Safety in the Workplace	1	10/02/2012	Fri	9.30am-5.30pm	NIL	60	NIL
900408	CIEH Level 2 Award in Health and Safety in the Workplace	1	02/07/2012	Mon	9.30am-5.30pm	NIL	60	NIL
900409	CIEH Level 3 Award in Supervising Food Safety in Catering	2	24/11/2011	Thurs, Fri & Mon	9.30am-5.30pm	NIL	190	NIL
900409	CIEH Level 3 Award in Supervising Food Safety in Catering	3	16/03/2012	Fri	9.30am-5.30pm	NIL	190	NIL
900286	IOSH Managing Safely	4	26/09/2011	Mon	9.30am-5.30pm	NIL	400	NIL
900286	IOSH Managing Safely	4	12/01/2012	Thurs	9.30am-5.30pm	NIL	400	NIL
900286	IOSH Managing Safely	4	08/06/2012	Fri	9.30am-5.30pm	NIL	400	NIL
900063	NEBOSH National Certificate in Environmental Management	5	13/04/2012	Fri	9.30am-5.30pm	NIL	550	NIL
900063	NEBOSH National Certificate in Environmental Management	5	26/07/2012	Thurs	9.30am-5.30pm	NIL	550	NIL
900423	NEBOSH National General Certificate in Occupational Safety and Health	13	07/09/2011	Wed	9am-5.30pm	NIL	850	NIL
900423	NEBOSH National General Certificate in Occupational Safety and Health	13	09/03/2012	Fri	9am-5.30pm	NIL	850	NIL
900423	NEBOSH National General Certificate in Occupational Safety and Health	13	07/06/2012	Thurs	9am-5.30pm	NIL	850	NIL

900422	NEBOSH National Diploma in Occupational Safety and Health Unit A	15	6/09/2011	Tues	9am-5.30pm	NIL	1,500	NIL
900422	NEBOSH National Diploma in Occupational Safety and Health Unit B	12	13/03/2012	Tues	9am-5.30pm	NIL	1,150	NIL
900422	NEBOSH National Diploma in Occupational Safety and Health Unit C	12	25/09/2012	Tues	9am-5.30pm	NIL	1,150	NIL
900422	NEBOSH National Diploma in Occupational Safety and Health Unit D	1	10/07/2012	Tues	9am-5.30pm	NIL	100	NIL

Health and Social Care, Access to HE and Early Years

Course Number	Courses	Duration (weeks)	Start date(s)	Days	Times	Tuition Fee (£)	Resource Fee (£)	Exam Fee (£)	Interview (I) or Discussion (D)
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Counselling

900613	Initial Counselling Skills	10	04/10/2011	Tues	6-9pm	NIL	199	45	-
900613	Initial Counselling Skills	10	22/02/2012	Wed	6-9pm	NIL	199	45	-

Childcare, Playwork, Health & Social Care

900610	CACHE Diploma in Pre School Practice Fast Track	35	16/09/2011	Fri	9.30am-2.30pm	550	NIL	105	D
900764	Level 2 Certificate in Children and Young People	35	VAR	Wed	1-4pm	1,395	NIL	NIL	I
900536	Level 3 Diploma in Children and Young People	35	VAR	Wed	1-4pm	1,500	NIL	NIL	I
900559	Level 2 NVQ Diploma in Playwork	35	VAR	Thurs	10am-1pm	1,395	NIL	NIL	I
900603	Level 3 NVQ Diploma in Playwork	35	VAR	Thurs	10am-1pm	1,500	NIL	NIL	I
900707	*Level 2 Diploma in Health and Social Care	VAR	VAR	Fri	VAR	1,395	NIL	NIL	I
900708	*Level 3 Diploma in Health and Social Care	VAR	VAR	Fri	VAR	1,500	NIL	NIL	I
MA900606	Apprenticeship - Level 2 Health & Social Care Year 1 (A)	35	FLEX	Fri	9am-4.30pm	750	NIL	NIL	I
MA900611	Apprenticeship - Level 3 Health & Social Care Year 1 of 2 (A)	35	FLEX	Fri	9am-4.30pm	750	NIL	NIL	I
MA900560	Apprenticeship - Level 2 Children & Young Peoples Workforce Year 1 (A)	35	FLEX	Tues	9am-4.30pm	750	NIL	NIL	I
MA900561	Apprenticeship - Level 3 Children & Young Peoples Workforce Year 1 of 2 (A)	35	FLEX	Tues	9am-4.30pm	750	NIL	NIL	I

Access to Higher Education (HE)

900557	Access to Humanities Year 1 of 2	35	13/09/2011	Tues & Wed	5.30-9pm	775	NIL	TBC	I
900558	Access to Health Professions Year 1 of 2	35	12/09/2011	Mon & Tues	5.30-9pm	775	NIL	TBC	I

Higher Education

901151	Foundation Degree Young Children's Learning and Development Year 1 of 3	28	22/09/2011	Thurs	1-7.30pm	900	NIL	NIL	I
900674	Foundation Degree Young Children's Learning and Development Year 1 of 3	28	20/09/2011	Tues	9am-3.30pm	900	NIL	NIL	I
900813	BA (Hons) Top Up Young Children's Learning and Development Year 1 of 2	28	20/09/2011	Tues	1-7.30pm	675	NIL	NIL	I
900813	BA (Hons) Top Up Young Children's Learning and Development Year 1 of 2	28	21/09/2011	Wed	9am-3.30pm	675	NIL	NIL	I

(A) See apprenticeship fee changes information on page 9

* Assessment in the workplace with some College Based Delivery

HG2

Term Time Opening Times:

Monday – Thursday 8:30 am – 3:45 pm
Friday 8:30 am – 3:15 pm

- Hot and Cold Breakfast options (8.30 – 11 am)
- Hot Dishes of the day (11.30 am – 2 pm)
- Costa Coffee shop
- Deli Sandwiches
- Toasted Panini's
- Salads
- Muffins and cakes
- A full range of snacks and confectionary

- A selection of newspapers and magazines
- Takeaway Service
- Cash machine facility – free cash withdrawals*

* Subject to bank terms and conditions



Motor Vehicle & Engineering

Course Number	Courses	Duration (weeks)	Start date(s)	Days	Times	Tuition Fee (£)	Resource Fee (£)	Exam Fee (£)	Interview (I) or Discussion (D)
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Electrical Engineering

900125	Inspection & Test - Electrical Installation (2391)	10	12/09/2011	Mon	6-9pm	NIL	200	75	
900125	Inspection & Test - Electrical Installation (2391)	10	09/01/2012	Mon	6-9pm	NIL	200	75	
900126	PAT Test Electrical Equipment (2377)	6	12/09/2011	Mon	6-9pm	NIL	125	55	
900126	PAT Test Electrical Equipment (2377)	6	09/01/2012	Mon	6-9pm	NIL	125	55	
900129	17th Edition IEE Wiring Regulations (Full Course)	10	15/09/2011	Thurs	6-9pm	NIL	200	45	
900129	17th Edition IEE Wiring Regulations (Full Course)	10	12/01/2012	Thurs	6-9pm	NIL	200	45	
900129	17th Edition IEE Wiring Regulations (Full Course)	10	19/04/2012	Thurs	6-9pm	NIL	200	45	

Welding

900144	Level 1 Award in Introductory Welding Skills (C&G 3268)	17	14/09/2011	Wed	6-9pm	180	25	45	
900144	Level 1 Award in Introductory Welding Skills (C&G 3268)	17	08/02/2012	Wed	6-9pm	180	25	45	
900145	Level 2 Award in Introductory Welding Skills (C&G 3268)	17	14/09/2011	Wed	6-9pm	180	25	45	
900145	Level 2 Award in Introductory Welding Skills (C&G 3268)	17	08/02/2012	Wed	6-9pm	180	25	45	

Motor Vehicle

900982	IMI ATA in Servicing and MET	1	VAR	Wed	9am-5pm	NIL	400	NIL	
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Computer Aided Design (CAD)

900202	Level 2 Award in 2D Computer Aided Design (QCF - C&G 7579)	20	12/09/2011	Mon	6-9pm	235	NIL	85	
900202	Level 2 Award in 2D Computer Aided Design (QCF - C&G 7579)	20	30/01/2012	Mon	6-9pm	235	NIL	85	
900203	Level 3 Award in 2D Computer Aided Design (QCF - C&G 7579)	27	12/09/2011	Mon	6-9pm	305	NIL	85	D
900204	Level 3 Award in 3D Computer Aided Design (QCF - C&G 7579)	27	12/09/2011	Mon	6-9pm	305	NIL	85	D

Skills for Life

Course Number	Courses	Duration (weeks)	Start date(s)	Days	Times	Tuition Fee (£)	Resource Fee (£)	Exam Fee (£)	Interview (I) or Discussion (D)
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Skills for Life - Brush up your English/Maths

900522	Brush up your English - Entry to Level 2	35	13/09/2011	Tues	6-8.30pm	NIL	NIL	NIL	D
900523	Brush up your English - Entry to Level 2	35	14/09/2011	Wed	6-8.45pm	NIL	NIL	NIL	D
900523	Brush up your English - Entry to Level 2	35	15/09/2011	Thurs	9.30am-12pm	NIL	NIL	NIL	D
900854	Brush up your English - Entry to Level 2	17	07/02/2012	Tues	6-8.30pm	NIL	NIL	NIL	D
900853	Brush up your Maths - Entry to Level 2	35	15/09/2011	Thurs	1-3.45pm	NIL	NIL	NIL	D

900853	Brush up your Maths - Entry to Level 2	35	12/09/2011	Mon	9.30am-12.15pm	NIL	NIL	NIL	D
900853	Brush up your Maths - Entry to Level 2	35	14/09/2011	Wed	6-8.45pm	NIL	NIL	NIL	D
900855	Brush up your Maths - Entry to Level 2	17	07/02/2012	TBC	TBC	NIL	NIL	NIL	D
■ 900853	Brush up your Maths - Entry to Level 2	35	12/09/2011	Mon	6-8.45pm	NIL	NIL	NIL	D
900118	Step Up for English!	7	13/09/2011	Tues	6-8pm	NIL	45	10	D
900119	Step Up for Maths!	7	13/09/2011	Tues	6-8pm	NIL	45	10	D
GCSE/A Levels/AS									
900863	GCSE Maths	35	15/09/2011	Thurs	12.30-3pm	305	NIL	45	I
900091	GCSE Maths	35	14/09/2011	Wed	6-8.30pm	305	NIL	45	I
900091	GCSE Maths Resit	17	08/02/2012	Wed	6-8.30pm	150	NIL	45	I
900092	GCSE English	35	16/09/2011	Fri	9am-12pm	305	NIL	45	-
901120	GCSE English	35	14/09/2011	Wed	6-8.30pm	305	NIL	45	-
901122	GCSE Psychology	35	12/09/2011	Mon	6-8.30pm	305	NIL	45	-
901123	GCSE Science	35	15/09/2011	Thurs	6-8.30pm	305	NIL	45	-
901140	A level English Literature	35	13/09/2011	Tues	6-9pm	370	NIL	80	I
900859	A Level Sociology	35	13/09/2011	Tues	6-9pm	370	NIL	80	I
901125	AS Level Mathematics	35	13/09/2011	Tues	6-9pm	370	NIL	80	I
English for Speakers of Other Languages (ESOL)									
900703	ESOL S&L Entry 1	35	15/09/2011	Thurs	6-8.45pm	305	NIL	35	D
900710	ESOL S&L Entry 3	35	13/09/2011	Tues	6-8.45pm	305	NIL	35	D
900715	ESOL S&L Level 2	35	15/09/2011	Thurs	6-8.45pm	305	NIL	35	D
900716	ESOL S&L Entry 1	17	13/09/2011	Tues/Thurs	6-8.45pm	305	NIL	35	D
900718	ESOL S&L Entry 3	17	12/09/2011	Mon/Wed	TBC	305	NIL	35	D
900719	ESOL S&L Level 1 (Day)	17	13/09/2011	Tues/Thurs	TBC	305	NIL	35	D
900722	ESOL S&L Entry 1	17	07/02/2012	Tues/Thurs	TBC	305	NIL	35	D
900724	ESOL S&L Entry 3	17	07/02/2012	Tues/Thurs	TBC	305	NIL	35	D
900726	ESOL S&L Level 1	17	06/02/2012	Mon/Wed	TBC	305	NIL	35	D
900804	ESOL Full Award E3	17	16/09/2011	Fri	9-11.45am	150	NIL	40	D
901126	The Language of Shopping - ESOL short course	5	14/09/2011	Wed (eve)/ Fri (am)	ENQ	NIL	32	NIL	D
901127	The Language of Banks and Benefits - ESOL short course	5	14/09/2011	Wed (eve)/ Fri (am)	ENQ	NIL	32	NIL	D
901128	ESOL and Cookery - short course	5	14/09/2012	Wed (eve)/ Fri (am)	ENQ	NIL	32	NIL	D
901129	ESOL & Applying for Jobs - short course	5	14/09/2012	Wed (eve)/ Fri (am)	ENQ	NIL	32	NIL	D

■ These courses are delivered at Hornbeam Park and Rossett High School

Sport

Course Number	Courses	Duration (weeks)	Start date(s)	Days	Times	Tuition Fee (£)	Resource Fee (£)	Exam Fee (£)	Interview (I) or Discussion (D)
MA901157	Apprenticeship - Level 2 Instructing, Exercise and Fitness (A)	35	12/09/2011	TBC	TBC	750	NIL	NIL	I

(A) See apprenticeship fee changes information on page 9



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(Download a QR code reader app to your smartphone - there are lots of free ones online)

Hornbeam Park, Harrogate, HG2 8QT

Tel: (01423) 879466 (General Enquiries)
Tel: (01423) 878211 (Course Information)
Fax: (01423) 879829
E-mail: oncourse@harrogate.ac.uk
Web: www.harrogate.ac.uk

Alternative Formats

If you require this prospectus in a large print or Braille copy please contact:

Tel: (01423) 878232/878382
E-mail: oncourse@harrogate.ac.uk

Open Events

Check out our latest dates on www.harrogate.ac.uk

Find out more:

- Talk to Tutors
- View the College Facilities
- Discuss Your Future

Next open event

Saturday	June 18th 2011	10am-2pm
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Prospectus Accuracy

Harrogate College has taken reasonable care to ensure that the information contained in this prospectus is correct at the time of going to press. Prospective students should be aware that it is sometimes necessary to cancel or modify courses prior to commencement due to low enrolment or funding changes, including (but not limited to) course content, dates, times, fees and entry requirements.

Course Confirmation/ Fee Policy

Prospective students should confirm all details with our Course Information team prior to enrolment and commencement on a course or entering into any other financial commitment. You may also request a copy of the Harrogate College Fee Policy 2011/2012. If a student or prospective student has outstanding fees from a previous course, enrolment will be refused.

Course cancellation/ Refund

If a course is cancelled by the college prior to commencement, Harrogate College will use reasonable endeavours to offer a suitable alternative course. If a student does not wish to accept or Harrogate College is not able to offer an alternative course, the student will be entitled to withdraw and may receive an appropriate refund. Where a student is unable to continue, refunds will be made only in exceptional circumstances and at the discretion of the college. All requests for refunds should be submitted in writing. Harrogate College shall not have any further liability.

